

## **Centex-Area Veterans Advisory Committee**

### **Constitution and Bylaws**

#### **Article I – Name**

The name of this organization shall be the Area Veterans Advisory Committee.

#### **Article II – Purpose and Goals**

A Central Texas veterans committee organized to provide inter-communication between area veteran's organizations, to promote and coordinate activities of interest to the military and retired community and cooperate with other civic or fraternal groups.

#### **Article III – Fiscal Year**

The organization's fiscal year shall be July 1 through June 30.

#### **Article IV – Membership**

Any veteran or organization having an interest in the mission of the Area Veterans Advisory Committee. The following membership classifications have been established.

- a. Organizational Membership. An organizational membership includes one designated member of each veteran organization with all benefits, including one vote. This member is normally the President/Commander/ Chairman of a veteran's organization.
- b. Individual Membership. Interested veteran whose membership does not represent any veteran's organization. This member is in a non-voting status.
- c. Associate Membership. Interested citizen or organization who shares the AVAC mission. This member is in a non-voting status.

#### **Article V – Annual Sponsorship Dues.**

Dues for volunteer sponsorship are \$60 annually.

#### **Article VI – Voting.**

Members designated "Organizational" are eligible to vote. Each organization has one vote. Members designated as "Individuals" or "Associate" shall not have voting privileges.

#### **Article VII – Elections.**

The Executive Committee shall solicit nominations of members interested in running. Such nominations must be received by the deadline stated in the process. Elections are to be held and completed by June 15 of each year. The elected board of officers will take over the duties as of July 1.

## **Article VIII - Officers.**

The Executive Committee will be comprised of all the officers of the organization. The Executive Committee shall appoint such committees that are needed to carry out organizational goals. The Executive Committee will consist of the Chairman, Vice Chairman, Treasurer, Assistant Treasurer, and Secretary.

## **Article IX – Officers Duties.**

### a. Chairman:

- Preside over all meetings.
- Represent the organization.
- Ensure that the organization operates in conformity with normal standards.

### b. Vice Chairman.

- Preside over meetings in the absence of the Chairman.
- Coordinate organization promotion and publicity of events as needed.

### c. Secretary.

- Maintain an accurate record of all organizational meetings.
- Maintain membership directory.
- Publish monthly newsletter and mail notices of scheduled meetings.

### d. Treasurer

- Maintain accurate record of organizational transactions.
- Collect donations if required.
- Serve as custodian of all AVAC funds.

### e. Assistant Treasurer. Assist Treasurer as needed.

## **Article X – Conduct of Business**

All meetings shall be conducted in accordance with Robert's Rules of Order.

Approved: September 9, 2006

DAN CORBIN  
Chairman

GUADALUPE LOPEZ  
Vice Chairman